

MINUTES
Crested Butte Town Council
Regular Council Meeting
September 4, 2012
Council Chambers, Crested Butte Town Hall

Mayor Aaron Huckstep called the meeting to order at 7:00PM. Councilmembers present: Roland Mason, David Owen, Shaun Matuszewicz, John Wirsing, Glenn Michel, and Jim Schmidt. Staff present: Town Manager Susan Parker, Finance Director Lois Rozman, Public Works Director Rodney Due (for part of the meeting), Acting Town Clerk Lynelle Stanford, and Town Attorney John Belkin.

APPROVAL OF AGENDA

Add Executive Session after Item 10 on the Agenda.

Schmidt moved and Matuszewicz seconded to approve the agenda with Executive Session added after Item 10. A roll call vote was taken with all voting "Yes." **Motion passed unanimously.**

CONSENT AGENDA

A) Approval of Minutes of August 23, 2012 Regular Council Meeting

Owen indicated there were changes necessary to the previous meeting's minutes. This item was removed from the consent agenda and scheduled under new business.

PUBLIC COMMENTS

None

STAFF UPDATES

Rodney Due

- Due has returned to work after a medical absence. He was present at the meeting to answer questions posed from the council.
- Schmidt questioned the progress of the town's water treatment tank project. Due reported the project was going ahead on schedule and was rolling along well.
- Schmidt also questioned the water supply in Coal Creek, in which Due doesn't express any concerns. Due states, "We have plenty of water."
- Due also reported regarding the notice sent out to town residents about a chemical by product of chlorine in the drinking water. .060 is the threshold when residents must be notified. The town's water tested at .061, and shortly thereafter it was back to .0037. Due added that Canada's threshold is higher at .080. Problems occur when drinking higher levels for a long period of time. The higher number was affected by runoff, more second home owners, and a larger population in town. Due said, "It just happened, and he can't see it happening again." Due said it is nothing to be concerned about, and the town can't get around using chlorine.

Lois Rozman

- July sales tax was up 2.7%. It was an all time record July.
- Sales tax is up 4% for the year.
- There was an ad in paper for the Town Clerk position. The application deadline is 9/28/2012. There have been five applicants so far.
- Rozman also mentioned setting a meeting for a budget work session in the agenda.
- Michel questioned why construction numbers were down. Rozman answered that it has been a slower construction year.

Councilperson Matuszewicz, after attending the Mt. Crested Butte Town Council meeting, reports that Mt. Crested Butte also had record month in July.

Susan Parker reminded the council of the Thursday, 6 PM budget meeting.

NEW BUSINESS

A) Approval of Special Event Permit – Vinotok – September 21-22, 2012

Rozman points out that she was presented with an insurance certification from the event organizers, but the certification doesn't list the town as an insured entity. Rozman requests the certification actually show the town as covered under their policy. Rozman recommends the permit is approved conditionally that the town is listed on the insurance certification.

Councilperson Owen questioned information in the town council packet and if a liquor license special event permit was requested. The special event liquor license was withdrawn.

Councilperson Michel questioned if the Vinotok event was limited to 300 spectators. Parker said there was no cap. Councilperson Matuszewicz clarified that the number 300 is in reference to the feast that occurs on Friday, not the parade and the overall event.

Matuszewicz moved and Owen seconded to approve the Vinotok special event permit conditional on a successful meeting among fire personnel and the addition of the town as an insured entity on the insurance certificate. A roll call vote was taken with all voting "Yes." **Motion passed unanimously.**

B) Award of Bid for Public Works Yard Paving Project 2012

Lacy Construction came in as the lowest bidder under \$62,000. A Grand Junction company's estimate came in at \$65,000, and United came in at \$63,000.

Schmidt questioned an engineering estimate that was 50% over budget. Due replied that was attributable to his medical absence. Due said the documents arrived very late, resulting in a very short time to make the decision before his medical absence. Parker explained further that the engineering projection was based on original documents that had to be adjusted resulting in two addendums.

Due said he expected phase 1 to have a higher cost, and he tried to stay local on the estimate by using SGM. He indicated it was all straightened out, but only phase 1 will be completed, and not phase 2 or 3. In addition, the advantage of using an engineer is that the project will be in line with the grid. For example, in relation to the Foothills annexation, all infrastructures will be in line. Overall, Due was happy with the estimate.

Councilperson Matusiewicz asked Due if he was pleased with Lacy Construction's work on the Elk Avenue project. Due answered that he was happy, and they came in under budget. Parker added that mediation was required during the project.

Wirsing moved and Matusiewicz seconded to award Lacy Construction the Public Works Yard Paving Project. A roll call vote was taken with all voting "Yes." **Motion passed unanimously.**

C) Approval of Minutes of August 23, 2012 Regular Council Meeting

Councilperson Owen struck Tom Martin's comment in reference to the USA Pro Cycling Challenge: "...if it's a bike or car race."

In addition, in reference to awarding Mountain Express \$3,000, the minutes need to specify the funds are coming from the Transportation Fund.

Mason moved and Owen seconded to approve the minutes of the August 23, 2012 regular council meeting as amended. A roll call vote was taken with all voting "Yes." **Motion passed unanimously.**

LEGAL MATTERS

Matt Peacock, Waste Water System Manager, will be representing the Town of Crested Butte, at a Regulation 35 Hearing in Durango on September 10th.

Procedures to be reviewed: Councilperson Matusiewicz proposed the council forgo the reading of extra language under Consent Agenda and Public Comments. Town Attorney John Belkin said the council will need to weigh the balance between public transparency and efficiency. This topic will be picked up under other business.

COUNCIL REPORTS AND COMMITTEE UPDATES

Schmidt:

- The Housing Authority has hired a manager. The new manager was previously in Sun Valley where he gained experience in multi jurisdictional housing.
- The county approved language for open space funding with a 20 year sunset. Mt. Crested Butte pointed out they were paying a larger portion based on the population of their town. Mt. Crested Butte did not take action, but they wrote a letter of support. They will contribute regardless, if it passes.

Matusiewicz:

- The Beer and Chili Festival on Saturday in Mt. Crested Butte.

Mason:

- The Mountain Express meeting was cancelled.

Huckstep:

- Received an email for a campaign to regulate marijuana like alcohol.
- Chamber of Commerce press release that Crested Butte is nominated as one of the prettiest painted places (buildings that are painted). Telluride won it last.
- Clock is up at 4 Way.
- There will be a ceremony associated with the Crested Butte Film Festival for the clock.
- Economic Development council meeting in October.
- The Center for the Arts wants to discuss current plans for fund raising, and they are requesting to set up a meeting.
- Mayor/Manager Meeting on Thursday which will be follow-up from the last meeting.
- Deadman's Trail has a need for a bridge. Please all be aware that this area is extremely busy. There has been a lot of focus on Anthracite Bridge, and we should consider this location as well.
- During this budget season, please consider the signage in the Lower Loop area. Matusiewicz questioned why the new signs in that area ended up being so small. Mason mentions the Lunch Loop near Grand Junction and the large, easy to read and navigate signs.
- Attended the Colorado Association of Ski Towns meeting in which multi season recreation planning was discussed. Crested Butte is having a boom in summer business. Multi season planning helps with summertime recreation. Parker added that our community seems alike to successful models, and we're doing the right things.
- Brief discussion regarding hosting the start of the USA Pro Cycling Challenge versus hosting the finish. Both Schmidt and Huckstep concurred that the start is a non event compared to a finish.
- There was a presentation from Tony Hernandez from the Department of Local Affairs (DOLA) with the panel discussion of the Pro Cycle Challenge. The first round of funding from DOLA is in December. The town should have DOLA submissions. Delta County works well to prioritize projects and bring money into their communities. Cooperation between Gunnison, Crested Butte, Mt. Crested Butte, and Gunnison County should be developed. This topic will be discussed further under other business.

OTHER BUSINESS TO COME BEFORE THE COUNCIL

A) Councilperson Schmidt mentioned the Housing Authority Board meeting this upcoming Thursday. The meeting agenda concentrates on organization of the group, but a work session is needed to layout the expectations of the new manager.

B) Huckstep resumed the discussion regarding the town's involvement in obtaining DOLA funds. He posed the questions: What projects will the town submit? And what are the levels of cooperation between Gunnison, Crested Butte, Mt. Crested Butte, and Gunnison County?

Parker responded the town will not have any submissions this fall. EIP requires county support. Crested Butte and Mt. Crested Butte need to put a plan together, then cooperatively they need to go to the county for support. \$10,000 to \$15,000 is already being submitted by Gunnison County for improvements to the courthouse. Parker said it would be realistic to consider DOLA funds in the budget cycle next year. DOLA has been dormant for 3 years, and there is a back log of projects. Public health and safety come before parks and recreation projects. In addition, to obtain DOLA funds the project has to be turnkey, ready to go, once it has been submitted.

Schmidt questioned the progress on the path south of town. Schmidt mentioned Jake Jones, Parks and Recreation Director, has grant money remaining from last year. Jones already received a trails grant for \$190,000 which was a grant for another specific project. The challenge with DOLA grants for the trail south of town is CDOT, easements, and the Corp of Engineers.

Huckstep indicated the council will provide direction to the staff. Permits have to be in place in advance. Parker reiterated that CDOT and easements must be arranged prior.

C) As previously discussed under Legal Matters, the reading of the extra language under Consent Agenda and Public Comments will no longer be read to increase the efficiency of the meetings.

All Councilmembers agreed.

Matusewicz announced the TA (Tourism Association) has hired a new executive director. The candidate stood out, particularly with their resume.

DISCUSSION OF SCHEDULING FUTURE WORK SESSION MEETING ITEMS

Affordable housing will be included for future discussion.

The council also needed to determine if September 12th or September 19th is best for a budget work session. Comments from absent councilmembers may be included ahead of time, and no formal action will be taken. It was decided the work session will take place on September 19th.

A work session to discuss the Tourism Association (TA) was proposed regarding the two chambers and a change in membership structure. The work session should involve an open discussion. The council will report about town's goals. Parker questioned if a representative from the TA should attend. The TA representative should be present, but not represent or defend.

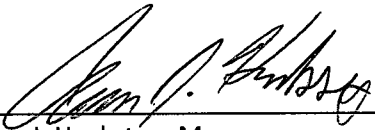
Keep Mondays open in October for budget work sessions.

EXECUTIVE SESSION

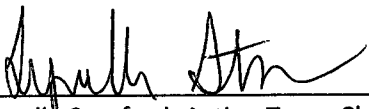
Schmidt moved and Owen seconded to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. A roll call vote was taken with all voting "Yes." **Motion passed unanimously.**

Council returned from executive session at 8:51PM. Mayor Huckstep made the required announcement upon returning to the open meeting. No action was taken.

Mayor Aaron Huckstep adjourned the meeting at 8:52PM.



Aaron J. Huckstep, Mayor



Lynelle Stanford, Acting Town Clerk

(SEAL)